

PLYMOUTH PUBLIC LIBRARY  
COVID-19 UPDATE  
MONDAY, JULY 27TH, 2020

We are slowly reopening with guidance from the CDC, PA Department of Health, and Office of Commonwealth Libraries!

<https://www.statelibrary.pa.gov/Covid-19/ReopeningPublicLibraries/Pages/default.aspx>

The Plymouth Public Library will remain closed to the public until further notice.

You may return your materials to the outside bookdrop.

No donations will be accepted at this time.

Staff will be available to answer questions by phone:

- Monday, 10:30 AM-4 PM
- Tuesday, 10:30 AM-4 PM
- Wednesday, 10:30 AM-4 PM
- Thursday, 10:30 AM-6 PM
- Saturday, 10 AM-2 PM

570-779-4775

BEGINNING MONDAY, JULY 27TH, WE WILL BE ACCEPTING APPOINTMENTS FOR COPIES, COMPUTER PRINTS, AND FAXES.

Our update of complete curbside services is listed below:

- Library material Pick-Up
- Copies
- Faxes
- Computer Print Pick-Up

Patrons can call the library at the number noted above to schedule an appointment time for any of these services.

The procedures for each of these services are outlined below:

- Material Pick-Up:

When calling to reserve materials for pick-up, patrons must provide their library card number to the library staff member. Patrons must then let us know whether they would prefer to pick up their materials in the foyer facing Gaylord Avenue (overlooking the Turkey Hill parking lot) or the foyer facing West Main St. (overlooking Happy Pizza). Patrons must present their library card for identification at pickup. If a patron does not have a library card, they can apply for one at: <https://osterhout.info/using-the-library/library-card-application/> At this time, patrons can reserve only Plymouth Public Library materials.

- Copying/Faxing:

Patron will bring their complete documents to their appointment. Patrons will wait outside the door while staff copies and/or faxes their documents. Staff will return patrons' original documents to them and provide them with their copies and/or fax receipts. Copies are 25 cents per page, and faxes are \$1 per page. We kindly ask patrons to provide exact change if possible.

- Printing:

Patrons will e-mail their complete documents WITH THEIR NAME AND PHONE NUMBER to [pplstaff@luzernelibraries.org](mailto:pplstaff@luzernelibraries.org). Their documents will be ready for pick-up at their appointment time. Print-outs are 25 cents per page. We kindly ask patrons to provide exact change if possible.

Patrons must wear masks and practice proper social distancing while picking up their materials and waiting for their documents.

We thank our friends and patrons profoundly for their kindness and patience during this unusual time.

Please continue to watch for updates through our Facebook page,  
[https://www.facebook.com/Plymouth-Public-Library-671732249967426/?ref=br\\_rs](https://www.facebook.com/Plymouth-Public-Library-671732249967426/?ref=br_rs).