

COVID-19 Update from Plymouth Public Library

05/24/2021

We are delighted to inform friends and patrons that OUR DOORS ARE OPEN, and we are once again pleased to offer you the opportunity to browse in the library.

We do ask that friends and patrons continue to maintain social distance while wearing their masks. We ask that you please stay home if you are not feeling well.

Browsing:

Patrons may come into the library to browse. They may check out books and materials at the circulation desk with our wonderful staff members. We ask that patrons please stay behind the partitions located at each station at the circulation desk.

We ask that patrons limit their browsing visits to 30 minutes. This will allow our incredibly small staff to assist them in a timely manner, while still having time to complete all the "behind the scenes" work that we need to do each day.

Computer Usage:

We will continue with computer usage by appointment. Patrons are asked to make appointments by calling 570 779 4775. Appointments are 45 minutes in length. Only 3 computers are available in order to maintain social distance at this time.

A patron may use a public computer one time if they do not have a library card. They must sign up for a library card if they wish to use a public computer again. **Library cards are free and can be used at any library in Luzerne County.**

Copies, Prints, and Faxes

Patrons may enter the library to have copies made and faxes sent. We ask that patrons make an appointment if they wish to use the public computers for printing. **Black and white copies and prints are twenty-five cents per page. Colored prints and faxes are one dollar per page.**

Curbside Service for Checking Out Materials, Copies, Faxes, and Prints:

Checking Out Materials

--Patrons may call us at 570 779 4775 to let us know which materials they would like to borrow. If patrons do not know which materials they would like to borrow, they may utilize the Online Public Access Catalog at luzernelibraries.org, or have one of our dedicated staff members assist them with reader's advisory.

Copies:

--Patrons may ring the buzzer **located to the right of the back door, facing Gaylord Avenue and Turkey Hill**. A staff member will answer the door, and the patron may hand us their item(s) to be copied. The staff member will copy the item(s), and the patron will give us the appropriate sum once they have stated that they are satisfied with their copy or copies.

Faxes:

--Patrons may ring the buzzer **located to the right of the back door, facing Gaylord Avenue and Turkey Hill**. A staff member will answer the door, and the patron may hand us their item(s) to be faxed. The staff member will fax the item(s), and the patron will give the appropriate sum to us after we give them back their original documents and their confirmation report stating the fax(es) went through.

Prints:

--Patrons may email their item(s) to pplstaff@luzernelibraries.org. We ask that patrons include their name and phone number on any documents emailed to this address. If possible, please include the day and time you would like to pick up the print. The patron may ring the buzzer **located to the right of the back door, facing Gaylord Avenue and Turkey Hill**. A staff member will print the item(s). The staff member will hand the patron their print(s), and the patron will give us the appropriate sum.